



## MINUTES

### MAINTENANCE & REPAIR COMMITTEE MEETING INTERMODAL ASSOCIATION OF NORTH AMERICA

FRIDAY, NOVEMBER 14, 2008  
1:30 p.m. – 3:00 p.m.

CRYSTAL BALLROOM – SALONS III AND IV  
HYATT PIER 66 HOTEL  
FORT LAUDERDALE, FLORIDA

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The meeting was convened at 1:32 p.m. by IANA Maintenance & Repair Committee Chairman Jim Reo of Consolidated Chassis Management LLC., who called for self-introductions from attendees. IANA counsel, John Bagileo, reviewed the Association's antitrust guidelines, and IANA staff member Jim Morrow called the committee roll and declared a quorum.

Russ Graef, Committee Vice-Chair, of ContainerPort Group Inc. provided a recap of the May 1, 2008 committee meeting held in Oak Brook, Illinois. Frank Sonzala of Pressure Systems International Inc. moved for acceptance of the May 1 meeting minutes. Scott Smith of APL Ltd. seconded, and the motion carried unanimously.

### Task Force Updates

#### TMC Initiative Task Force

Frank Sonzala updated the Committee on behalf of Task Force leader Mike Niemeyer also of Pressure Systems International Inc. Sonzala stated that the Recommended Practices have been reviewed and, while most were determined to be "good as written," the task force will be recommending additions to selected RPs. Updates to tire-related RPs are covered in TMC's soon to be published *Bias Tire Conditions Analysis and Repair Guide*. Additional RPs being considered are under S.2 Tire & Wheel and relate to inner tube repairs, maintenance and storage and spoke and multi piece rims. New RP recommendations include index pins, intermodal refrigeration units and chassis twist locks. Any new RPs may require a full TMC study group review.

The Task Force's next steps include a complete organization of the RP review and formal comment to TMC staff. This will be completed by December 31, 2008. The TMC will then publish a "draft" of the *Recommended Intermodal Practices Manual*. The target date for the draft is February 1, 2009. The Task Force will review the draft manual by March 1, 2009, and submit their recommendations to the full M&R Committee for review and approval by April 1, 2009.

The M&R Committee will then review the Task Force's assessment of the TMC draft document, review any recommended changes and consider publication options. The target completion date is May 1, 2009.

## Roadability Compliance Task Force

Jim Reo, Task Force leader, presented a roadability update. Jim advised that the FMCSA had submitted the proposed rule to the Federal Government's Office of Management and Budget for review on September 23, 2008. The projected publication date for the final rulemaking is December 8, 2008. Jim listed the current Task Force members and requested that anyone interested in participating should contact him or IANA staff to be added to or deleted from the Task Force. A Task Force Conference call will be set up after the rules are published. Jim advised that all roadability updates will appear on the IANA Web site at [www.intermodal.org](http://www.intermodal.org) as soon as they are released. **[Meeting note: On December 17, 2008 the final rules were published in the Federal Register. Please refer to the IANA web site [www.intermodal.org](http://www.intermodal.org) for additional information.]**

## Tire Issues Task Force

Dave Manning, Tennessee Express Inc., updated the group on his Task Force's recent activities which included finalizing the Field Study Report and securing Committee approval to submit the findings to the AAR Intermodal Operations sub-committee and the OCEMA Operations Council for their review and comment.

Paul Dean, Norfolk Southern, Committee Vice-Chair and Chairman of the AAR IOSC updated the Committee on the AAR review. He said the AAR supports the recommendations of the Task Force as far as the airing of all tires when a unit is repaired. Further he cited AAR rule 27,b,1 which stipulates "When a tire and/or tube is repaired or replaced, the carrier in possession must inflate all tires on the trailer or chassis to the manufacturer's recommended psi." However, the AAR indicated this should be handled accordingly between equipment provider and repair vendor. Paul also stated they supported conducting vendor audits to validate work completed and undertaking efforts to identify actual causes of road service incidents.

As far as the recommendation to expand Why Made Codes, Paul stated the IOSC made a motion to have the Intermodal Interchange Rules Technical Advisory Group review the current Why Made Codes for updates to the interchange rules, using both the *TMC's Bias and Radial Tire Conditions Analysis Guides* for reference. The *Radial Tire Conditions Analysis Guide* has been published and the *Bias Tire Conditions Analysis Guide* is in draft format and scheduled to be published in early 2009.

Jim Reo provided the OCEMA review perspective on the subject and advised that the chassis pools operated by CCM have adopted the Tire Task Force recommendations as part of their standard operating procedures. CCM is now airing all tires whenever a single tire is serviced, during all FMCSA inspections and whenever chassis repairs exceeds a four hour timeframe.

Manning stated that the Task Force will now focus on reviewing the draft of the *TMC Bias Tire Conditions Analysis and Repair Guide*. Recommendations will be submitted to the M&R Committee leadership for next steps and potential actions.

## Equipment Damage Process Task Force

Further addressing the Committee, Dave Manning, also leader of this group, advised that the Intermodal Interchange Executive Committee has formally adopted the pilot Dispute Resolution Process (DRP)

effective August 1, 2008. This was the final recommendation of this Task Force and Dave advised that its objectives and work have been completed.

### **Over-the-Road M&R Task Force**

On behalf of Task Force Co-leaders, Dave Green, CMA CGM, and Maggie Murphy, Pacer Stacktrain, Russ Graef, also a Co-leader updated the group on recent progress which included a listing of Task Force members. Russ stated that through several conference calls the agreed upon top issues were:

- administrative processes,
- quality of service/quality of repairs,
- timeliness, and
- billing and repair cost processes and procedures.

In its discussions the Task Force has developed specific criteria related to road service activities in an attempt to determine trends over a specified timeframe, recognize variances against agreed-upon key factors, and identify best practices to improve and expedite the process. The Task Force's proposed Charter, previously distributed to the full M&R Committee members, was discussed. In response to Russ' request for Charter approval, Mike Murray, Seacastle Chassis, made a motion to approve the document which was seconded by Joey Frederick, Frederick Intermodal, and the motion carried unanimously. The Task Force will now begin its data collection and analysis and report to the Committee at its next meeting.

### **Bias Tire Conditions Analysis and Repair Guide**

Frank Sonzala, on behalf of Al Cohn, also of Pressure Systems International, updated the Committee on the status of TMC's *Bias Tire Conditions Analysis and Repair Guide*. The update included a review of the contents of the guide, appropriate coding procedures and pictorial presentations of various tire conditions with suggested actions for repair and replacement.

Frank advised that the AAR Why Made Codes cross referenced in the draft will need to be reviewed by the Tires Issues Task Force. Frank advised that the draft is available for review and requested that anyone who was interested in receiving a copy should provide him with their business card. The approval of the Guide and publication is scheduled for February 2009.

### **Educational Session –**

*“Consolidated Chassis Management (CCM) –  
M&R Processes, Procedures and Future Initiatives”*

Ken Tock, Consolidated Chassis Management LLC., reported on M&R processes, procedures and future initiatives related to the various CCM chassis pools. Ken advised that CCM is a for-profit company owned by OCEMA members and operates chassis pools in Denver, Mid-South, South Atlantic, Midwest and Gulf regions. Future growth is planned for Chicago and the Ohio Valley in the first quarter of 2009. CCM currently has more than 100,000 chassis under management, and with the initiation of Chicago and the Ohio Valley pools in 2009 that number will increase to 150,000 by mid-year.

Ken reported that pooling benefits reduces the overall steamship line requirements for chassis and provides ease of operations for motor carriers, railroad and port terminals. Through the pools, common maintenance

practices can be instituted, as well as efficiencies associated with repositioning. He also stated their M&R policy is committed to safety, consistency and vendor partnerships. CCM has established a proactive FMCSA/FHWA's annual inspection process to perform the inspection 60-90 days in advance of the current due date. CCM has developed vendor audit standards for all repairs. CCM has the option to use standards developed by individual lines for adoption and implementation across all pools.

### Other Business

Jim Reo introduced the topic of various M&R repair codes and the challenges associated with cross referencing ISO codes. An open discussion ensued and centered on the feasibility of cross referencing ISO codes with the current AAR Why Made and repair codes. Interest was indicated to establish a Task Force to review the opportunity. Gary Danback of the Institute of International Container Lessors stated that an upcoming ISO Standard meeting will be held next month in China, to finalize certain codes. He also advised that any IANA effort may be too late. Joey Frederick stated that the issue of data transfer, including EDI capabilities should also be reviewed at the same time.

Scott Smith of APL Limited made a motion to establish an ISO Code Task Force that will include the review of EDI issues. Robert Thull of Milestone Equipment Company seconded the motion and it was carried unanimously. The following individuals volunteered to be on the Task Force: Gary Danback, Marcia Custer, Dave Messer (via Russ Graef), Scott Smith, Stan Portlock and Joey Frederick.

### Next Meeting

The next scheduled M&R Committee meeting is set for April 30, 2009 in Oak Brook, Illinois to be held in conjunction with the annual Operations and Maintenance Seminar. The exact time and location will be provided to the Committee.

Mike Murray made a motion to adjourn, seconded by Pat Valentine of Maersk Line, Inc. The meeting was adjourned at 2:50 p.m.

### Maintenance & Repair Committee Action Items

Subject	Item Description	Name	Date
Tire Issues Task Force	Review TMC's <i>Bias Tire Conditions Analysis and Repair Guide</i> and Provide Task Force Recommendations to the Committee	Dave Manning and Task Force Members	12/31/2008
TMC Initiative Task Force	Complete organization of the <i>Recommended Intermodal Practices Manual</i> "RP" review and comment to TMC staff.	Mike Niemeyer	12/31/2008
ISO Codes Task Force	Formalize Task Force roster, establish leadership, develop Charter document	Jim Reo, Paul Dean, and Russ Graef	1/15/2009

**Maintenance & Repair Committee**  
Action Items (continued)

TMC Initiative Task Force	Review draft of the <i>Recommended Intermodal Practices Manual</i>	Mike Niemeyer and Task Force Members	3/1/2009
TMC Initiative Task Force	Submit <i>Recommended Intermodal Practices Manual</i> to the M&R Committee for review and approval.	Mike Niemeyer and Task Force Members	4/1/2009
TMC Initiative Task Force	Review TF Recommendations and Publication Options for <i>Recommended Intermodal Practices Manual</i>	M&R Committee	5/1/2009
Roadability Compliance Task Force	Review proposed rulemaking for the <i>Requirements for Intermodal Equipment Providers and Motor Carriers and Drivers Operating Intermodal Equipment</i>	Jim Reo and Task Force Members	TBD